

Executive Summary: Women's & Children's Supply 5S

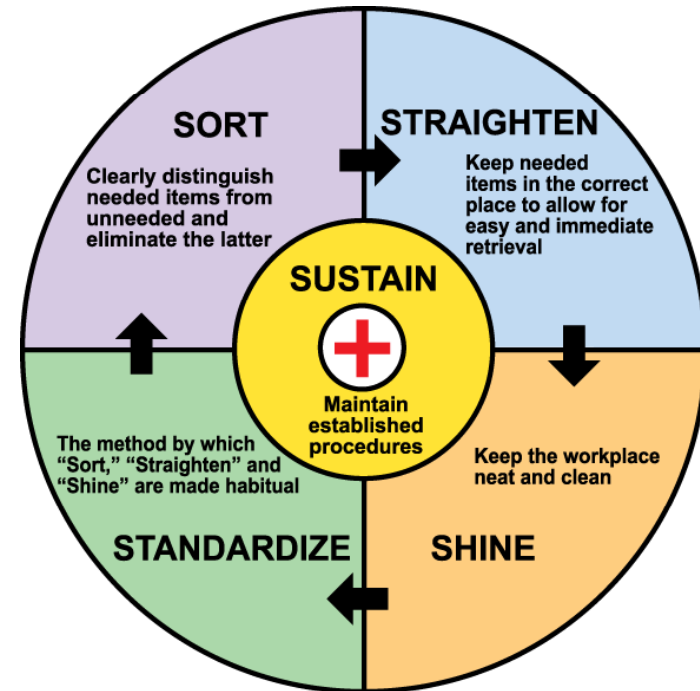
Executive Sponsor: Sarah Padfield **Champion:** Eleanor Groh **Process Owner:** Jill Cousins
Team Members: Jolene Hathaway, Laurie Duffield, Kristy Simpson, Natalie Clark
Lean Sensei: Todd Sperl **Walk Through:** July 9, 2012 **Event:** August 1-3, 2012

Reasons for project: With upcoming changes to the physical layout of the dept leadership thought it would be perfect timing to streamline product/supplies by maximizing the use of space; provide supply organization to eliminate time wasted by the staff looking for particular inventory items; begin maintaining appropriate par levels without having hoarding, stock outs, or product obsolescence; and provide appropriate storage for new unit.

Process: Small unit-based team focused on assessing, inventorying, and organizing the current supply areas. Lean and Change Management tools were applied.

Accomplishments:

- An abundance of supplies were identified during and after the 5S event. This prompted leadership to hold ordering any additional supplies—a \$9,000 decrease in the supply budget was identified for August
- Found numerous expired and/or dirty items across the supply areas.
- After combining/consolidating supply areas the team filled three carts with overstock.
- Identified one empty cart to go back to Procure.
- Began redistributing items near expiration.
- Physically relocated Supply areas.
- 5S'd carts, supply rooms and work areas.
- Began to address past practices, perceptions and attitudes.
- Heightened the need for better communication between hospital and Procure!



Never mistake activity for achievement

- John Wooden



Current State



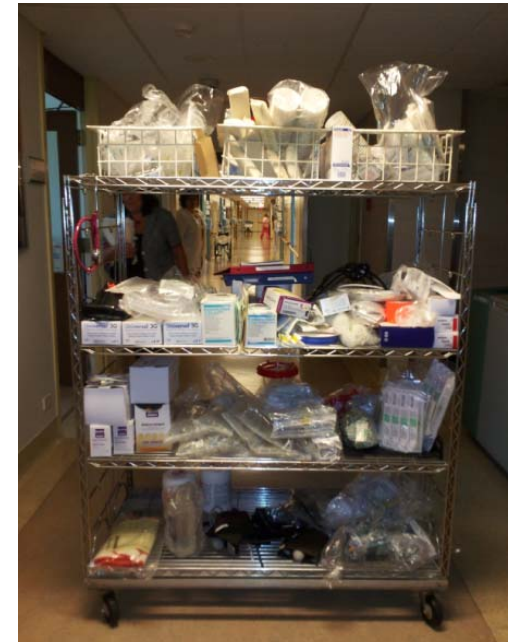
Future State



Sustain the Gains!

Top sheet	Size	Qty	Week	Thurs/Fri	Sat	Sun	Notes
Diapers	small	1 box					
	med	1 box					
	large	1 box					
Diapers 2							
IV catheters	24 gauge	5					
	22 gauge	5					
	20 gauge	5					
primary IV sets		4					
secondary IV sets		4					
extension sets		5					
100% workable NG feeds		10					
Diapers 3							
the solutions							
Diaper's Liners	14 x 11 bags						
Diapers, Adm bag Plus	14 x 11 bags						
Diapers 4							
Diapers 5							
Diapers 6							
Diapers 7							
Diapers 8							
Diapers 9							
Diapers 10							
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Diapers 48							
Diapers 49							
Diapers 50							

Overstocked Items



Working Task List

- TASKS
- ELIMINATE OPSU STORAGE 8/1
 - ITEMIZE EXTRA SUPPLIES 8/2
 - ASSESS Peds/OB CARTS 8/2
 - Centralize carts 8/2
 - GAME PLAN
 - ASSESS Peds/OB Med CARTS 30/00/90
 - COMPLETE Peds Room SS
 - CONSOLIDATE LINEN CARTS 8/2
 - SS ~~BEREAVEMENT~~ Room 8/3
 - LAB PROCESS FOR PLACENTA 30/00/90
 - TRANSPORT KITS/BAGS 30/00/90
 - FORMS PROCESS FOR ORDERING/LOCATION 30/00/90
 - CONSOLIDATION OF FILING SYSTEM
 - Formula, Cloner, Peds Formula consolidate
 - SS WALL CLUTTER 8/3
 - INTERNET FAXING PROCESS - ORDER ENTRY PROCESS (eg, III) 30/00/90
 - ADMISSION PROCESS - ER TO OB (2) / ADMITTING (2) 30/00/90
 - * Patient family concerns?
 - Nursery - carts
 - AZID STORAGE: ID/INVENTORY, CONTACT BED PROCESS 30/00/90
 - * LAUNDRY DIFFERED
 - OVERSTOCK ITEMS # - ILL CONTACT TIME

